

**Special Board Meeting Agenda - MINTUES**  
GEORGETOWN FIRE PROTECTION DISTRICT  
Board of Directors Meeting  
Station 61 - 6283 Main Street, Georgetown, CA 95634  
Monday, October 20, 2025, at 9:00 A.M.

**1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 9:00 a.m.

**Roll Call:**

President Davis – Present  
Vice President Anderson – Present  
Director (Open Seat) – Vacant  
Director Williams – Absent  
Director Webb – Present

**2. ADOPTION OF AGENDA**

**Vice President Anderson** motioned to adopt the agenda. **Director Webb** seconded the motion.

**Discussion Items: None**

**VOTE:**

President Davis – Aye  
Vice President Anderson – Aye  
Director Open – Vacant  
Director Williams – Absent  
Director Webb – Aye

**Vote: 3/0/2 - Motion passed**

**3. PUBLIC COMMENT-** Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person or such other time limit as may be imposed by the President to enable the Board to complete its agenda within a reasonable period.

No public comments.

**4. ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION –**

The Board adjourned to Closed Session at 9:02 a.m.

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**ADJOURN TO CLOSED SESSION**

- a. Public Employee Appointment – Board Member Vacancy (Gov. Code § 54957(b)(1))
- b. Pursuant to Government Code Section 54956.9(d)(1) Conference with Legal

- Counsel- Existing Litigation  
c. California Government Code Section 54957(b)(1) – Personnel Matters

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**ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION –**

The Board reconvened Open Session at 9:33 a.m.

**5. REPORT OUT OF CLOSED SESSION –**

President Davis announced that the Board of Directors nominated Jess Estrada to fill the vacant Board seat.

**6. ACTION ITEMS**

**a. Appointment of Board Member to Serve Until November 2026**

Recommendation: Review candidates and appoint a Board Member to serve until November 2026.

President Davis read the Certificate of Appointment to the newly appointed Director, who was sworn in and took the oath of office.

**b. Resolution 2025-07 - Department of Forestry and Fire Protection Agreement #7FG25041 Fire Grant**

Recommendation: Review and approve the Resolution 2025-07

**Discussion Items:**

The Board inquired whether the grant was a 50/50 match and requested verification that Captain Snoke is overseeing the grants and Jeremiah N. will facilitate this fire grant.

**Director Webb** moved to adopt the Resolution 2025-07 - Department of Forestry and Fire Protection Agreement #7FG25041 Fire Grant. **Vice President Anderson** seconded the motion.

**VOTE:**

President Davis – Aye  
Vice President Anderson – Aye  
Director Estrada (newly elected) – Aye  
Director Williams – Absent  
Director Webb – Aye

**Vote: 4/0/1 - Motion passed**

**7. CONFLICT OF INTEREST INQUIRY – REVIEW OF ONLINE SUBMISSION**

**Discussion Item:**

President Davis read aloud an anonymous online submission received through the Georgetown Fire website on October 14, 2025. Following receipt of the message, he consulted with the District's legal counsel regarding the District's Code of Conduct and Nepotism Policy. Legal counsel confirmed that Office Manager Julie Medsger reports directly to President Davis. Counsel also advised that a Board member cannot make

decisions that affect the financial interests of an immediate family member and must abstain from voting in such cases. However, Board members, including Director Webb, may participate in decisions that impact all employees equally, such as district-wide salary adjustments or benefit changes. This guidance ensures that the district remains in compliance with its policies and maintains transparency and fairness in decision making processes.

8. **GFD REPORT** – See Attached

9. **MEDIA**

a. Newspaper Articles

10. **FUTURE MEETING DATE AND ADJOURNMENT-**

Next meeting topics include:

- Georgetown Fire budget workshop
- Georgetown Fire's 2026 tax proposal

Next Regular Meeting: October 29, 2025, at 9:00 a.m.

Meeting adjourned at 10:05 a.m.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Captain Snoke by telephone at 530-333-4111. Requests must be made as early as possible and at least one full business day before the start of the meeting.

This agenda was posted on October 17, 2025, on the front door of the Georgetown Fire District, 6281 Main Street, Georgetown, California, as required by Government Code Section 54954.2(a).

/s/ Theresa Snoke

**Captain Snoke**

October 17, 2025

**Date**

**Your  
name:**

**Your  
email:**

**Subject:** Demand for Immediate Action on Conflict of Interest and Nepotism  
Violation

I am writing as a Georgetown taxpayer deeply concerned about a serious conflict of interest within the District. Since the Fire Chief resigned, the Office Manager has been directed to report directly to the Board. One of the current Board Members is her brother. This is not a gray area or a misunderstanding. It is a direct violation of the District's own nepotism policy and a clear breach of public trust. A Board Member cannot, under any circumstances, have authority over a family member employed by the District. This is a textbook example of conflict of interest. Allowing this to continue, even temporarily, undermines the credibility of every decision the Board makes and places the District at significant legal and ethical risk. This situation demands immediate and serious action. At a minimum:

**Message:** 1. The related Board Member should be formally removed from all discussions, decisions, and closed sessions related to District personnel and administration. 2. The District should initiate an independent investigation or review by outside legal counsel or the El Dorado County Counsel to determine policy violations and recommend corrective measures. 3. The Board should take public disciplinary or corrective action to address this breach of policy and restore integrity to District operations. 4. The Office Manager should no longer report to the Board in any capacity, and an independent administrative structure should be reinstated immediately. The community expects the Board to follow its own policies and uphold the ethical standards required of a public agency. This situation cannot be ignored or minimized. It must be addressed immediately, transparently, and in full compliance with District policy and state law.

Respectfully, A Concerned Georgetown Taxpayer

# GFD Report

October 20, 2025

- **Budget**

- JPA budget workshop set for 10/29/25 Regular Board meeting.

- **Volunteers**

- No Updates

- **Apparatus Report** - Captain Snoke is overseeing this and will have a report at the next meeting.

- Jeep
- E62 - In service at #62.
- E61 in service at #61.
- E361 – In service
- OES 4101 – Frame damage, OES has oversight to choose the next step.
- E263 – In service.
- WT63 – In service at #61.
- WT62 -
- U61 – Ford F150; in service.
- M61 – In service.
- M261 – In service.
- E265 – ~~In service.~~ Not in service
- U62 – Ford F250; in service.
- U63 – Dodge 3500; in service.
- UTV 61 – In service with summer tires.
- WT41 – In service for local response needs to go to OES for repairs.
- Squad 61 - New Type 6; In service. We are currently working on shelving and equipment storage.

- **D. Facilities Report**

- During the last storm, there were roof leaks. Blevins Roofing was called and responded promptly to inspect the issue; however, the leaks were not occurring at the locations that Blevins had recently patched.

- **JPA Updates:**

- Director Webb will attend the JPA Board of Directors meeting on October 22, 2025, and serve as the acting JPA Board member. President Davis is the alternate.
  - At this meeting, the JPA Board will vote on FY 24/25 Year-end Budget Requests, including the GFD Contract Overages Request, the Unused Leave Balance, and an additional Admin Rate fee.

- **G. Training**

- Planning is underway for the Divide Fire Academy, which will take place late this year or early next year.

## H. Grand Jury

- No Updates

## I. LAFCO

- No Updates

## J. Review/Update of Policies and Procedures

- No Updates

## K. CERT

- No Updates

## L. Grants

- All grants are temporarily on hold.

**FEMA may be dismantled in the future. The potential impact on the FireAct Grant program is currently unknown.**

- **EPA Grant**
  - \$20,000,000 New Fire Station, Pumper, and Community Center.
- **FEMA FireAct Grants:**
  - New 4x4 pumper: \$967,500 (5% match: \$44,739)
  - Hose and nozzles: \$64,806.09 (5% match: \$3,240.30)
  - **Regional pagers and portable radios – Received (Action Item: 10/20/25)**
    - (Geo, Mosquito & Garden Valley): \$178,696
    - (Geo: \$44,739; 5% match: \$2,063.05)
- **SAFER Grants:**
  - Recruitment/Retention: \$398,600 (no match required)
  - Hiring – Not submitted due to high match requirement
- **CalFire Foundation Grant:** Wildland PPE: \$16,544.90 (No match required)
- ~~California Office of Traffic Safety:~~ Combi-tools (2): \$27,477 (No match required)
- **CALFIRE VFC grant**– Miscellaneous hose and equipment: \$37,960 (\$18,980 match)
- ~~Federal budget~~ through Congressman Kiley \$100,000 for new roof at #61
- ~~T-Mobile~~ – \$39,500 for Generator at #61

## M. Community Activities

- Halloween – GFD volunteers will set up again this year.
- Garden Club Wreath Setup

## N. Fire Prevention - Rich Galvin

- GDPUD Raw Water Forum and Information Fair, October 28, 5:00 pm – 8:00 pm at GVFD. They have asked for representation from GFD to attend.
  - Captain Snoko will oversee and work with Rich G.

**O. Personnel**

- New medic starts in early November.  
Captain Snoke mentioned that all JPA positions will be filled.

**P. Major Incidents**

- No updates