

# REGULAR MEETING AGENDA- MINUTES

GEORGETOWN FIRE DISTRICT

Station 61 | 6283 Main Street | Georgetown, CA 95634

Friday, October 9, 2026, at 9:00 A.M.

## 1.0 CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The Regular Board Meeting was called to order at approximately 9:00 a.m. by President Davis.

### Roll Call:

President Davis – Present

Vice President Webb – Present

Director Anderson – Present

Director Estrada – Present

Director Steward – Present

The Pledge of Allegiance was recited.

## 2.0 ADOPTION OF AGENDA

It was moved by Director Webb and seconded by Director Estrada to approve the agenda. The motion carried unanimously.

## 3.0 CONSENT CALENDAR

It was moved by Director Anderson and seconded by Director Estrada to approve the Consent Calendar as presented. The motion carried unanimously.

## 4.0 PUBLIC COMMENT

No public comment was received.

## 5.0 FIRE CHIEF'S REPORT

The Fire Chief's report is included with the meeting materials.

Board Discussion: A Director asked about potential interest from personnel in either district in Medic 61 positions. The Fire Chief stated that he had no information available at this time.

A Director reported that the initial meeting with Garden Valley representatives regarding potential reorganization was positive, with shared interest in exploring ways to improve services and financial sustainability.

## 6.0 FLEET UPDATE

The Fire Chief provided the Fleet Program update on behalf of the program representative. The San Ramon engine has been sold to a fire department in Honduras. No other changes were reported.

## 7.0 AD-HOC FINANCE COMMITTEE UPDATE – Director Estrada

Director Estrada reported that the committee prepared a draft Purchasing and Expenditure Authorization Policy (Item 7.1) for Board review and feedback and worked to finalize the FY 2026–2027 budget for Board review and action.

Board Discussion: Directors expressed support for continuing the committee's work to review historical policies and assist with policy development and administrative consistency.

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## **7.1 Draft Purchasing and Expenditure Authorization Policy**

The Board discussed purchasing authority, including purchases over \$5,000 that would be charged to the appropriate approved budget line. Costs exceeding that line's budgeted amount would require review and adjustment of the allocation, as appropriate.

The Board expressed support for further refining the policy language to clarify purchasing authority, budget limits, and provisions for large or unpredictable expenses. The Board asked the Ad-Hoc Finance Committee to continue reviewing the policy and return it to the Board for further review.

## **7.2 FY 2026-2027 Budget Review**

The Fire Chief reviewed changes to the District and Joint Powers Authority (JPA) budgets.

District budget changes included adjustments to workers' compensation based on actual billing, the previously approved \$160,000 reserve transfer for special department expenses, and an \$80,000 reserve transfer for fixed assets. The \$240,000 total reserve transfer was reflected in the revenue and expenditure budgets.

The JPA budget was adjusted to reflect an approximately \$11,000 increase in workers' compensation costs. The workers' compensation provider may notify the District near the end of the fiscal year whether an additional amount is owed or a credit is due.

The Chief discussed the projected budget positions and noted that actual expenditures, particularly overtime and equipment repairs, may affect the final results.

The Board reviewed the proposed budgets in preparation for formal action.

## **8.0 ACTION ITEMS**

### **8.1 FY 2026-2027 Final Budget**

It was moved by Director Steward and seconded by Director Anderson to approve the FY 2026-2027 Final Budget as presented. The motion carried unanimously.

### **8.2 FY 2024-2025 Audit Management Letter**

The Fire Chief presented the District's management response to the FY 2024–2025 Audit Management Letter and requested Board approval to submit the response to the auditor.

It was moved by Director Webb and seconded by Director Steward to approve the District's management response to the FY 2024–2025 audit findings for submission to the auditor. The motion carried unanimously.

## **9.0 FUTURE AGENDA TOPICS**

The Board discussed and agreed to name the committee addressing the Shared Services Agreement and potential reorganization with Garden Valley the Reorganization Committee.

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An update on the potential reorganization with Garden Valley Fire District will be included on the November meeting agenda. The Board may discuss next steps based on information available at that time from LAFCO, the County, and staff.

The draft Purchasing and Expenditure Authorization Policy will return to the Board for review following further review by the Ad-Hoc Finance Committee.

## **10.0 MEDIA – NEWSPAPER ARTICLES**

Newspaper article regarding the Jeepers Jamboree donation to the Georgetown Volunteer Fire Department.

## **11.0 FUTURE MEETING AND ADJOURNMENT**

The next regular Board meeting is scheduled for November 13, 2026, at 9:00 a.m.

It was moved by Director Anderson and seconded by Director Estrada to adjourn the meeting. The meeting adjourned at 9:38 a.m.

Respectfully submitted,

Julie Medsger  
Board Clerk