



REGULAR BOARD MEETING
PACKET

Thursday, March 10, 2022

CONSENT CALENDAR

ITEM 5.A. – APPROVAL OF MINUTES

- i. Regular Meeting February 10, 2022

MINUTES

GEORGETOWN FIRE DISTRICT
Board of Directors Meeting
Station 61 – 6283 Main Street, Georgetown CA 95634

February 10, 2021

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Director Davis at 0900.

Roll Call:

Director Williams	Present
Director Todd	Present
Director Brown	Present
Director Davis	Present
Director Anderson	Absent

Chief Glenn Brown
Administrative Assistant, Kelly Molloy

Public in attendance:

Michelle Sampson, Andrew Gregory, Corinne Staves, and Susan Johnson

Director Davis led the Pledge of Allegiance

3. ADOPTION OF AGENDA

Director Williams motioned to adopt the agenda. **Director Brown** seconded the motion.

Roll Call:

Director Williams	Aye
Director Todd	Aye
Director Brown	Aye
Director Davis	Aye
Director Anderson	Absent

The motion passes.

- 4. PUBLIC COMMENT** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period.

Public comment was not offered.

5. DIRECTORS ITEMS

The Directors did not offer additional items.

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES:

- i. **SPECIAL MEETING JANUARY 6, 2022**
- ii. **REGULAR MEETING JANUARY 13, 2022**

B. APPROVE BILLS / DEPOSITS FOR DISTRICT FUND 855700

- i. **DEPOSITS**
- ii. **VOUCHER REQUESTS**

C. BUDGET YEAR TO DATE REPORT

Director Brown motioned to adopt the agenda. **Director Williams** seconded the motion.

Roll Call:

Director Williams	Aye
Director Todd	Aye
Director Brown	Aye
Director Davis	Aye
Director Anderson	Absent

The motion passes.

7. CHIEFS REPORT

Chief Brown gave updates on all items within his report.

8. NEW BUSINESS

A. Appoint JPA Alternate Board Member

Chief Brown stated Director Davis was the alternate JPA Board member for the District. He stated Bob Bement was the previous alternate to Director Davis. Chief asked Director Davis if he wanted to continue as alternate or consider Bob Bement as alternate again. Director Davis said he appreciated the offer but would also like to suggest Bob Bement as alternate.

Director Williams motioned to have Bob Bement as the JPA Alternate for the District. **Director Brown** seconded the motion.

Roll Call:

Director Williams	Aye
Director Todd	Aye
Director Brown	Aye
Director Davis	Aye
Director Anderson	Absent

The motion passes.

B. Updated Wage Matrix

Chief Brown stated Corinne Staves did most of the work involving the updated wage matrix. Chief Brown told the Board they have the current wage matrix, and the proposed wage matrix. He explained the issues and inconsistencies with the current wage matrix and explained how the proposed version corrects the wages for each position, and the pay scale percentages within each step.

Director Williams requested to have Staff sign a document stating they agreed with the updated version of the wage matrix.

Chief Brown said he would be happy to except a contingency of approval of the updated wage matrix based on most of the staff signing an agreement to the updated wage matrix. Chief Brown said he was recommending this updated wage matrix be approved by the Board with the contingency it is approved by most of staff.

Director Williams stated the increase of wages equated to approximately \$4,000. He asked what the impact to benefits would be. **Chief Brown** said the impact to benefits would be primarily related to the retirement benefits.

Susan Johnson said this has been an item that has been brought to negotiations for many years. She said staff would like to have clarity within the pay scale regarding the steps. In addition to that, she said the wage matrix is information needed revenue related to the Engine when deployed on strike teams. She said this document is very important when billing for the deployment, especially when an employee works out of class.

Chief Brown thanked Susan for her comments and told the Board she is correct.

Director Williams said if this document is accepted by most employees, it would make negotiations much easier.

Chief Brown said Corinne wrote the document, he agreed with it, and with the Staff present at the meeting today, there was a majority present to approve the proposed document. He again recommended approval of the document from the Board contingent with most Staff approved it.

Director Williams asked about the two staff members who are currently out on worker's compensation, and whether they have been involved in the discussion. **Chief Brown** said yes.

Director Williams said as a member of the negotiating committee, he motioned to approve the proposed wage matrix to implement the changes immediately. **Director Brown** seconded the motion.

Roll Call:

Director Williams	Aye
Director Todd	Aye
Director Brown	Aye
Director Davis	Aye
Director Anderson	Absent

The motion passes.

C. Budget Workshop – Selection Date

After discussion by the Board, February 24, 2022 was selected as the date for the Budget Workshop.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

8. ADJOURN TO CLOSED SESSION

- A. Pursuant to Government Code 54956(d)(2), the Board will meet in Closed Session to consider potential litigation.

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

Director Davis said there were no items to report out of closed session.

9. FUTURE AGENDA ITEMS

Future items were not offered.

10. NEWSPAPER ARTICLES

- GEOFire comes through
- Fire at Volcanoville homes leaves family in need

11. PUBLIC CORRESPONDENCE

Public Correspondence was not offered.

12. NEXT MEETING DATE AND ADJOURNMENT – Next Regular Meeting Thursday, March 10, 2022, 9:00 A.M.

In compliance with The Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Chief Glenn Brown by telephone at 530.333.4111. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

February 10, 2022

/s/

Chief Glenn W. Brown

Date

CONSENT CALENDAR

ITEM 5.A. – APPROVAL OF MINUTES

- ii. Special Meeting February 24, 2022

SPECIAL MEETING MINUTES

GEORGETOWN FIRE DISTRICT
Board of Directors Meeting
Station 61 – 6283 Main Street, Georgetown CA 95634

Thursday, February 24, 2022
11:30 A.M.

1. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Roll Call:

Director Williams	Present
Director Anderson	Present
Director Todd	Present
Director Brown	Present
Director Davis	Present

Chief Glenn Brown
Administrative Assistant, Kelly Molloy

Public in attendance:

Michelle Sampson, Corinne Staves

Director Williams led the Pledge of Allegiance

2. ADOPTION OF AGENDA

Director Todd motioned to accept the agenda as presented. **Director Brown** seconded the motion.

Roll Call was taken:

Director Williams	Aye
Director Anderson	Aye
Director Todd	Aye
Director Brown	Aye
Director Davis	Aye

Motion Passes

Director Anderson requested to move the Budget Workshop after the discussion regarding auditing services with Larry Bain.

3. **PUBLIC COMMENT** – Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to three minutes per person, or such other time limit as may be imposed by the President, to enable the Board to complete its agenda within a reasonable period.

Public Comment was not offered.

4. **CONTRACT FOR ANNUAL AUDITING SERVICES WITH LARRY BAIN**

After discussion by the Board, **Director Williams** motioned to retain the services of Larry Bain to conduct the District’s annual audit. **Director Anderson** seconded the motion.

Director Todd requested a separate audit be conducted on the JPA at a later date.

Roll Call was taken:

Director Williams	Aye
Director Anderson	Aye
Director Todd	Aye
Director Brown	Aye
Director Davis	Aye

Motion Passes

5. **BUDGET WORKSHOP**

- a. Adopt Amended 2021/2022 District Budget

Chief Brown presented the amended budget to the Board.

After much discussion, Chief Brown asked the Board to adopt the amendments to the budget as presented.

Director Brown motioned to adopt the Budget with amendments as presented.

Director Williams seconded the motion.

Roll Call was taken:

Director Williams	Aye
Director Anderson	Aye
Director Todd	Abstain
Director Brown	Aye
Director Davis	Aye

Motion Passes

Michelle Sampson asked if the new budget would be presented at the next Board Meeting. **Chief Brown** said he hoped to post the new budget by next week.

6. NEXT MEETING DATE AND ADJOURNMENT – Next Regular Meeting Thursday, March 10, 2022

Director Todd motioned to adjourn the meeting. Director Williams seconded the motion.

Roll Call was taken:

Director Williams	Aye
Director Anderson	Aye
Director Todd	Aye
Director Brown	Aye
Director Davis	Aye

Motion Passes

In compliance with The Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, please contact Chief Glenn Brown by telephone at 530.333.4111. Requests must be made as early as possible and at least one-full business day before the start of the meeting.

/s/ Glenn Brown
Chief Glenn W. Brown

February 24, 2022
Date

CONSENT CALENDAR

ITEM 5.B. – APPROVAL OF BILLS / DEPOSITS

- i. Deposits

**EL DORADO COUNTY
DEPOSIT PERMIT**

TREASURER HAS RECEIVED A DEPOSIT FROM

GEORGETOWN FIRE PROTECTION DISTRICT

DEPARTMENT OR AGENCY NAME (including division)

B of A 41017059428, 41017059430

DATE 2/11/2022

PREPARED BY Sonja Cook

Phone # 5421

DEPOSITOR NUMBER 808557

ENTER COIN AND CURRENCY (auto populates Total Deposit section)

Coin and Currency	\$	0.01	x	0	\$	-	\$	1.00	x	0	\$	-
	\$	0.05	x	0	\$	-	\$	5.00	x	0	\$	-
	\$	0.10	x	0	\$	-	\$	10.00	x	0	\$	-
	\$	0.25	x	0	\$	-	\$	20.00	x	0	\$	-
	\$	0.50	x	0	\$	-	\$	50.00	x	0	\$	-
						\$	-	\$	100.00	x	0	\$

Total Deposit Section

COIN	0.00
CURRENCY	0.00
CHECKS	0.00
OFF - SITE	0.00
DIRECT DEPOSIT / WIRE	52,393.97

Total Coin: \$ - Total Currency: \$ -

Enter Total Checks: \$ - Enter Total Offsites: \$ -

Enter Total Direct Deposit/Wire: \$ 52,393.97

TOTAL DEPOSIT	52,393.97
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GENERAL LEDGER ACCOUNT LINES (type apostrophe first if there are leading zero):

S F X	ORG	OBJECT NUMBER	PROJECT STRING	DESCRIPTION (50 CHARACTERS MAX.)	AMOUNT
1	8557000	1941		TAMARACK FIRE	37,324.13
2	8557000	1941		MONUMENT FIRE	15,069.84
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

RECEIVED
MAR 01 2022

BY:

JOE HARN, C.P.A. AUDITOR / CONTROLLER

K.E. COLEMAN, TREASURER / TAX COLLECTOR

BY _____

BY _____

DATE 2/11/22

DATE 2/11/22

DP # 84259

CERTIFIED INTO THE COUNTY TREASURY

UNDER SECTION GOVT CODE 27008

JE NUMBER	2022-__-__
INPUT BY	

**EL DORADO COUNTY
DEPOSIT PERMIT**

TREASURER HAS RECEIVED A DEPOSIT FROM

GEORGETOWN FIRE PROTECTION DISTRICT

DEPARTMENT OR AGENCY NAME (including division)

DATE 2/14/2022

PREPARED BY Sonja Cook

Phone # 5421

DEPOSITOR NUMBER 808557

B of A 42017622418

ENTER COIN AND CURRENCY (auto populates Total Deposit section)

Coin and Currency	\$	0.01	x	0	\$	-	\$	1.00	x	0	\$	-
	\$	0.05	x	0	\$	-	\$	5.00	x	0	\$	-
	\$	0.10	x	0	\$	-	\$	10.00	x	0	\$	-
	\$	0.25	x	0	\$	-	\$	20.00	x	0	\$	-
	\$	0.50	x	0	\$	-	\$	50.00	x	0	\$	-
						\$	-	\$	100.00	x	0	\$

Total Deposit Section	
COIN	0.00
CURRENCY	0.00
CHECKS	0.00
OFF - SITE	0.00
DIRECT DEPOSIT / WIRE	167,724.52

Total Coin: \$ - Total Currency: \$ -

Enter Total Checks: \$ - Enter Total Offsites: \$ -

Enter Total Direct Deposit/Wire: \$ 167,724.52

TOTAL DEPOSIT	167,724.52
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GENERAL LEDGER ACCOUNT LINES (type apostrophe first if there are leading zero):

S F X	ORG	OBJECT NUMBER	PROJECT STRING	DESCRIPTION (50 CHARACTERS MAX.)	AMOUNT
1	8557000	1941		CREEK FIRE	167,724.52
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

RECEIVED
MAR 01 2022

BY:

JOE HARN, C.P.A. AUDITOR / CONTROLLER

K.E. COLEMAN, TREASURER / TAX COLLECTOR

BY _____

BY _____

DATE 2/14/22

DATE 2/14/22

DP # 84271

CERTIFIED INTO THE COUNTY TREASURY

JE NUMBER 2022-__-__

UNDER SECTION GOVT CODE 27008

INPUT BY

EL DORADO COUNTY DEPOSIT PERMIT

TREASURER HAS RECEIVED A DEPOSIT FROM

DATE 2/28/2022

Georgetown Fire

PREPARED BY Keegan McVey

DEPARTMENT OR AGENCY NAME (including division)

Phone # 5430

DEPOSITOR NUMBER 808557

ENTER COIN AND CURRENCY (auto populates Total Deposit section)

Coin and Currency	\$	0.01	x	\$	-	\$	1.00	x	\$	-	2/28/2022
	\$	0.05	x	\$	-	\$	5.00	x	\$	-	
	\$	0.10	x	\$	-	\$	10.00	x	\$	-	
	\$	0.25	x	\$	-	\$	20.00	x	\$	-	
	\$	0.50	x	\$	-	\$	50.00	x	\$	-	
					\$	-	\$	100.00	x	\$	

Total Deposit Section

COIN	0.00
CURRENCY	0.00
CHECKS	12,895.62
OFF - SITE	
DIRECT DEPOSIT / WIRE	0.00

Total Coin: \$ - Total Currency: \$ -

Enter Total Checks: \$ Enter Total Offsites:

Enter Total Direct Deposit/Wire:

TOTAL DEPOSIT	12,895.62
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GENERAL LEDGER ACCOUNT LINES (type apostrophe first if there are leading zero):

S F X	ORG	OBJECT NUMBER	PROJECT STRING	DESCRIPTION (50 CHARACTERS MAX.)	AMOUNT
1	8557000	1942		FASIS - WC Reimbursement	2,712.62
2	8557000	1942		Industrial Emergency Council	8,983.00
3	8557000	1942		Lease Income	1,200.00
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

JOE HARN, C.P.A. AUDITOR / CONTROLLER

K.E. COLEMAN, TREASURER / TAX COLLECTOR

BY [Signature]
DATE 2/28/22

BY [Signature]
DATE 2/28/22

DP #

CERTIFIED INTO THE COUNTY
TREASURY

UNDER SECTION GOVT CODE
27008

JE NUMBER	2022-__-__
INPUT BY	

CONSENT CALENDAR

ITEM 5.B. – APPROVAL OF BILLS / DEPOSITS

ii. Voucher Requests

Outside District Claim Form

PLEASE INDICATE CHECK DISTRIBUTION

METHOD IN THE SPACE BELOW:

District: **Georgetown Fire Protection District**
 Date: **02.04.2022**
 Prepared By: **Kelly Molloy**
 Contact Phone: **530-333-4111**

AUDITOR USE ONLY

DEPT: _____

FILE NAME: _____

AUDITED BY: _____

Date: _____

US MAIL: Return to District:

Call/Email for pickup: _____

Document Total: _____

FY 2021/2022

THE ARTICLES FOR SERVICES DESCRIBED BY THE INVOICE(S) ATTACHED AND LISTED BELOW WERE APPROVED AND ARE INCLUDED IN THE DISTRICT BUDGET THAT HAS BEEN ADOPTED BY THE BOARD OF DIRECTORS AND WERE NECESSARY FOR USE BY THE DISTRICT AND HAVE BEEN DELIVERED OR PERFORMED AND THAT NO PRIOR CLAIM HAS BEEN PRESENTED FOR SAID ARTICLES OR SERVICES. I FURTHER CERTIFY I AM AUTHORIZED BY THE BOARD OF DIRECTORS TO APPROVE PAYMENT REQUESTS TO THE AUDITOR-CONTROLLER FOR THE ATTACHED INVOICE(S).

Authorizing signatures:

ALWAYS 1	VENDOR	SUFFIX	Invoice Number (Limit 20)	AMOUNT	FILE NAME	DATE	ALWAYS 2	ORG	OBJECT	DESCRIPTION (LIMIT 50 CHARACTERS)	AMOUNT	VENDOR NAME	SEPARATE CHECK
1	3200	0	96998	311.40	GDPD110421	1.6.2022	2	8557000	4300	Awards	311.40	Arnolds for Awards	
1	241	0	20220109	564.68	GDPD110421	01.15.2022	2	8557000	4607	Propane	564.68	Amerigas	
1		0	733988	134.68	GDPD110421	1.25.2022	2	8557000		2014 Ford 250 Super Duty Repair - Chiefs	134.68	C&H Motor Parts	
1		0	734030	124.05	GDPD110421	1.24.2022	2	8557000		Various Parts	124.05	C&H Motor Parts	
1	61	0	20220124	212.00	GDPD110421	12.31.2021	2	8557000	4040	Telecommunications	212.00	CalNET	
1	1491	0	20220201	562.57	GDPD110421	2.1.2022	2	8557000	4040	Telecommunications	562.57	Comcast	
1	1491	0	20220103	5.66	GDPD110421	1.3.2022	2	8557000	4040	Telecommunications	5.66	Comcast	
1	41	0	20220125M	1038.76	GDPD110421	1.10.2022	2	8557000	4100	Insurance	1038.76	Delta Dental	
1	41	0	20220125F	1038.76	GDPD110421	01.25.2022	2	8557000	4100	Insurance	1038.76	Delta Dental	
1	41	0	20211002	8.24	GDPD110421	10.02.2021	2	8570000	4140	Brushes	8.24	Divide Auto Parts	
1	41	0	20210826	183.34	GDPD110421	08.26.2021	2	8570000	4140	Battery	183.34	Divide Auto Parts	
1	41	0	20210816	4.92	GDPD110421	08.16.2021	2	8570000	4140	Parts	4.92	Divide Auto Parts	
1	41	0	20210913	40.48	GDPD110421	09.13.2021	2	8570000	4140	Parts	40.48	Divide Auto Parts	
1	41	0	2021.06.20	183.34	GDPD110421	06.20.2021	2	8570000	4140	Battery	183.34	Divide Auto Parts	
1	41	0	20220204	3.21	GDPD110421	02.04.2022	2	8570000	4140	Parts	3.21	Divide Auto Parts	
1	41	0	2018.07.24	400.87	GDPD110421	07.24.2018	2	8570000	4140	Battery	400.87	Divide Auto Parts	
1	21	0	20220201	289.83	GDPD110421	1.3.2022	2	8557000	4085	Refuge	289.83	Waste Connections	
1		0	69360	2275.00	GDPD110421	2.1.2022	2	8557000		ER Fire Package and ER CAD Integration	2275.00	ESO Solutions Inc.	
1	102	0	70945	7.34	GDPD110421	1.24.2022	2	8557000	4140	Spray Paint	7.34	Georgetown Hardware	
1	5061	0	20220114	100.00	GDPD110421	01.14.2022	2	8557000	4322	Employee / DMV Physical	100.00	Harston Chiropractic	
1		0	20220131	1250.00	GDPD110421	01.31.2022	2	8557000		Consulting and Review Services / Renewal	1250.00	Lexipol	

Authorizing signatures:

1		0	2022.01.18	67.25	GDPD110421	01.18.2022	2	8557000		Postage	67.25	Kelly Molloy	
1		0	1121	7850.00	GDPD110421	01.25.2022	2	8557000		Repair/Replace of Admin Side of Station 61 Heater	7850.00	Noah's Air Solutions	
1		0	20220118	6.92	GDPD110421	01.18.2022	2	8557000		Batteries	6.92	Richard Parker	
1		0	20220214	715.70	GDPD110421	02.03.2022	2	8557000		Electricity	715.70	PGE	
1	2533	0	297607	867.79	GDPD110421	01.31.2022	2	8557000	4161	Repair of Steering Box	867.79	Riverview International	
1	2533	0	297632	1366.16	GDPD110421	02.01.2022	2	8557000	4161	Engine Repair	1366.16	Riverview International	
1	59	0	20220103	16.67	GDPD110421	01.05.2022	2	8557000	4145	Oil for GEOFire Studebaker	16.67	Riebes Auto Parts	
1	59	0	22020129	263.96	GDPD110421	01.29.2022	2	8557000	4145	Battery	263.96	Riebes Auto Parts	
1		0	221255	950.00	GDPD110421	03.19.2021	2	8557000		Portable Restroom for 2021 Fire Academy	950.00	Royal Septic Service	
1		0	2022-03	7604.36	GDPD110421	01.19.2022	2	8557000		Cardiac Monitors/Defib and Equip	7604.36	Rescue Fire District	
1		0	57	500.00	GDPD110421	02.03.2022	2	8557000		Brakes for Chief's Truck	500.00	Stretch Fab Works	
1	570	0	22020203	5.79	GDPD110421	02.03.2022	2	8557000	4100	Vision Insurance	5.79	Superior Vision	
1		0	20220113	249.00	GDPD110421	01.13.2022	2	8557000		CPR Cards	249.00	Corrine Staves	
		0	20220124	232.00	GDPD110421	01.24.2022	2	8557000		Insurance	232.00	The Standard	
1	1080	0	20220110	748.41	GDPD110421		2	8557000		US Bank - Rcpts Attached	748.41	US Bank	
1	434	0	20220124	295.35	GDPD110421	01.24.2022	2	8557000	4040	Telecommunications	295.35	Verizon	
1		0	1687	1437.12	GDPD110421	02.01.2022	2	8557000	4607	Pulling Attachment Set (backordered for six mo.)	1437.12	Western Extrication Specialists Inc	
1	11367	0	2157	435.00	GDPD110421	11.5.2021	2	8557000		Towing Services	435.00	Curtis Industrial	

CONSENT CALENDAR

ITEM 5.C. – BUDGET YEAR TO DATE

**Georgetown Fire Protection District
PROPOSED DISTRICT BUDGET
Fiscal Year 2021/2022**

Account 8557000 Ordinary Income/Expense						ANNUAL		
	Feb ACTUALS	FEB DIFFERENCE	YTD BUDGET	YTD ACTUAL	YTD DIFFERENCE	BUDGET	ANNUAL BUDGET	ANNUAL BUDGET
	ADOPTED					AMENDED	PRESENTED	CORRECT
Other Pre-Existing Funds								
0001 - Fund Balance (Carryover)			\$335,710.35	\$208,120.46		\$208,140.26	\$335,710.35	\$335,710.35
0002 - Reserve Balance Released						\$0.00	\$0.00	\$0.00
0310 - Reserved General						\$100,000.00	\$100,000.00	\$100,000.00
0317 - Compensated Absences Reserve						\$100,000.00	\$100,000.00	\$100,000.00
0323 - Equipment Replacement Reserve						\$100,000.00	\$100,000.00	\$100,000.00
Total Pre-Existing Funds	\$0.00					\$508,140.26	\$635,710.35	\$635,710.35
Income								
0100 - Property Taxes Current Secured	\$10,873.28	\$10,873.28	\$252,500.00	\$288,305.77	(\$35,805.77)	\$505,000.00	\$505,000.00	\$505,000.00
0110 - Property Taxes Current Unsecured	\$25.31	\$25.31	\$4,250.00	\$8,483.79	(\$4,233.79)	\$8,500.00	\$8,500.00	\$8,500.00
0120 - Property Taxes Prior Secured	(\$83.73)	(\$83.73)	\$0.00	(\$167.46)	\$167.46	\$0.00	\$0.00	\$0.00
0130 - Property Taxes Prior Unsecured	\$223.19	\$223.19	\$150.00	\$420.26	(\$270.26)	\$300.00	\$300.00	\$300.00
0140 - Property Taxes Supplemental Cur	\$1,117.63	\$1,117.63	\$1,500.00	\$6,257.25	(\$4,757.25)	\$5,139.62	\$3,000.00	\$3,000.00
0150 - Property Taxes Supplemental Pri	\$25.63	\$25.63	\$275.00	\$645.16	(\$370.16)	\$619.53	\$550.00	\$550.00
0175 - Special Tax Assessment	\$644.97	\$644.97	\$38,500.00	\$46,602.47	(\$8,102.47)	\$77,000.00	\$77,000.00	\$77,000.00
0360 - Penalties	\$140.62	\$140.62	\$1,800.00	\$1,307.72	\$492.28	\$3,600.00	\$3,600.00	\$3,600.00
0400 - Interest Income	\$198.23	\$31.56	\$1,333.34	\$383.69	\$949.64	\$2,000.00	\$2,000.00	\$2,000.00
0420 - Rent Land and Buildings		(\$1,000.00)	\$18,800.00	\$256,776.61	(\$237,976.61)	\$260,776.61	\$33,600.00	\$33,600.00
0820 - Homeowners Property Tax Relief		\$0.00	\$2,100.00	\$1,965.84	\$134.16	\$4,200.00	\$4,200.00	\$4,200.00
0898 - State: Strike Team Revenues		(\$12,500.00)	\$135,335.39	(\$12,500.00)	\$147,835.39	\$12,519.31	\$150,000.00	\$150,000.00
1124 - FED: Off Emergency Services		\$0.00	\$0.00	\$24,645.03	(\$24,645.03)	\$24,645.03		
1200 - Other Governmental Agencies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1310 - Special Assessments	\$2,804.19	\$2,804.19	\$73,750.00	\$92,043.41	(\$18,293.41)	\$147,500.00	\$147,500.00	\$147,500.00
1403 - Transfer from Development Fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1740 - Charge for Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1744 - Misc Inspections or Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1940 - Miscellaneous Revenue	\$3,150.00	\$0.00	\$46,167.82	\$448.13	\$45,719.69	\$55,617.82	\$16,000.00	\$16,000.00
1941 - Miscellaneous Refund	\$221,318.49	\$221,318.49	\$0.00	\$578,827.46	(\$578,827.46)	\$577,627.46	\$0.00	\$0.00
1942 - Miscellaneous Reimbursement	\$20,826.41	\$19,826.41	\$8,000.00	\$40,026.71	(\$32,026.71)	\$20,200.00	\$12,000.00	\$12,000.00
Total Income	\$261,264.22	\$243,447.55	\$920,171.90	\$1,542,592.30	(\$622,420.41)	\$1,888,740.61	\$1,298,960.35	\$1,364,960.35
Without Carryover	\$261,264.22	\$243,447.55	\$584,461.55	\$1,334,471.84	(\$750,010.30)	\$1,705,245.38	\$963,250.00	\$1,029,250.00
Expense								
30 - Payroll Expenses								
3000 - Salaries Permanent Employees	\$19,787.66	\$212.34	\$160,000.00	\$140,657.72	\$19,342.28	\$260,000.00	\$260,000.00	\$260,000.00
3001 - Temporary Employees	\$2,625.40	(\$10.02)	\$22,248.15	\$34,048.38	(\$11,800.23)	\$58,385.00	\$34,000.00	\$34,000.00
3002 - Overtime	\$7,313.25	(\$5,774.79)	\$13,076.91	\$15,795.25	(\$2,718.34)	\$36,977.00	\$20,000.00	\$20,000.00
3004 - Other Compensation	\$9,135.40	\$20,864.60	\$227,307.69	\$161,432.90	\$65,874.79	\$220,000.00	\$150,000.00	\$150,000.00
3020 - Retirement	\$2,325.62	\$361.78	\$54,956.53	\$49,690.17	\$5,266.36	\$70,000.00	\$70,000.00	\$70,000.00
3021 - OASDI	\$513.32	\$1,794.37	\$19,615.37	\$10,020.85	\$9,594.52	\$30,000.00	\$30,000.00	\$30,000.00
3022 - Medicare	\$563.48	(\$25.02)	\$4,576.91	\$4,836.70	(\$259.79)	\$7,000.00	\$7,000.00	\$7,000.00
3040 - Health Insurance	\$25,164.24	(\$18,080.91)	\$56,666.66	\$25,535.01	\$31,131.65	\$85,000.00	\$85,000.00	\$85,000.00
3041 - Unemployment Insurance		\$166.67	\$1,333.36	\$8,542.07	(\$7,208.71)	\$2,000.00	\$2,000.00	\$2,000.00
3042 - Long Term Disability		\$83.33	\$666.64	\$257.33	\$409.31	\$1,000.00	\$1,000.00	\$1,000.00
3043 - Deferred Compensation Employer		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3044 - Dental & Vision Insurance		\$458.33	\$3,666.64	\$1,583.77	\$2,082.87	\$5,500.00	\$5,500.00	\$5,500.00
3046 - Retiree Health Defi		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3060 - Workers Compensation Employer		\$0.00	\$32,000.00	\$40,017.00	(\$8,017.00)	\$75,000.00	\$75,000.00	\$75,000.00
Total 30 - Payroll Expenses	\$67,428.37	\$50.68	\$596,114.86	\$492,417.15	\$103,697.71	\$850,862.00	\$739,500.00	\$739,500.00

**Georgetown Fire Protection District
PROPOSED DISTRICT BUDGET
Fiscal Year 2021/2022**

Account 8557000 Ordinary Income/Expense	Feb ACTUALS	FEB DIFFERENCE	YTD BUDGET	YTD ACTUAL	YTD DIFFERENCE	ANNUAL		
						BUDGET	ANNUAL BUDGET	ANNUAL BUDGET
4020 - Clothing & Personal Supplies		\$250.00	\$2,000.00	\$250.00	\$1,750.00	\$3,000.00	\$3,000.00	\$3,000.00
4021 - Fire Turnouts		\$400.00	\$3,200.00	\$400.00	\$2,800.00	\$4,800.00	\$4,800.00	\$4,800.00
4022 - Uniforms		\$133.33	\$1,066.66	\$2,709.78	(\$1,643.12)	\$1,600.00	\$1,600.00	\$1,600.00
4040 - Communications	\$507.35	(\$7.35)	\$4,000.00	\$1,517.80	\$2,482.20	\$6,000.00	\$6,000.00	\$6,000.00
4042 - Dispatch		\$383.33	\$3,066.66	\$2,499.60	\$0.00	\$4,600.00	\$4,600.00	\$4,600.00
4043 - Central Dispatch Services		\$0.00	\$0.00	\$1,941.63	(\$1,941.63)			
4044 - Cable/Internet Services	\$1,059.33	(\$1,059.33)	\$0.00	\$402.89	(\$402.89)			
4060 - Food & Food Products		\$25.00	\$200.00	\$25.00	\$175.00	\$300.00	\$300.00	\$300.00
4080 - Household Expense		\$250.00	\$2,000.00	\$1,374.26	\$625.74	\$3,000.00	\$3,000.00	\$3,000.00
4082 - Household Exp: Other	\$6.92	(\$6.92)	\$0.00	\$183.23	(\$183.23)			
4085 - Refuse Disposal	\$1,239.83	(\$1,089.83)	\$1,200.00	\$1,049.85	\$150.15	\$1,800.00	\$1,800.00	\$3,000.00
4100 - Insurance Premium	\$2,315.31	(\$2,315.31)	\$39,000.00	\$37,520.83	\$1,479.17	\$39,000.00	\$20,000.00	\$20,000.00
4101 - Insurance-Additional Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4140 - Maintenance Equipment		\$50.00	\$400.00	\$700.27	(\$300.27)	\$600.00	\$600.00	\$600.00
4141 - Maint Office Equipment		\$50.00	\$400.00	\$50.00	\$350.00	\$600.00	\$600.00	\$600.00
4142 - Maint Telephone/Radio		\$250.00	\$2,000.00	\$250.00	\$1,750.00	\$3,000.00	\$3,000.00	\$3,000.00
4144 - Maint Computer Sys/Software/Licensing		\$0.00	\$0.00	\$572.97	(\$572.97)			
4145 - Maintenance Equip Parts	\$280.63	(\$280.63)	\$160.00	\$2,456.61	(\$2,296.61)	\$240.00	\$240.00	\$240.00
4160 - Vehicle Maintenance Service	\$12,422.17	(\$10,922.17)	\$12,000.00	\$6,106.10	\$5,893.90	\$18,000.00	\$18,000.00	\$18,000.00
4161 - Vehicle Maintenance Parts	\$1,561.17	(\$1,511.17)	\$400.00	\$4,707.20	(\$4,307.20)	\$600.00	\$600.00	\$600.00
4162 - Vehicle Maintenance Supplies		\$1,000.00	\$8,000.00	\$2,436.71	\$5,563.29	\$12,000.00	\$12,000.00	\$12,000.00
4164 - Vehicle Maintenance Tires		\$300.00	\$2,400.00	\$300.00	\$2,100.00	\$3,600.00	\$3,600.00	\$3,600.00
4180 - Maintenance Building & Improvem	\$7,850.00	(\$6,850.00)	\$8,000.00	\$239.00	\$7,761.00	\$12,000.00	\$12,000.00	\$12,000.00
4197 - Maintenance Building Supplies	\$7.34	\$342.66	\$2,800.00	\$1,411.03	\$1,388.97	\$4,200.00	\$4,200.00	\$4,200.00
4200 - Medical, Dental, and Laboratory		\$25.00	\$200.00	\$25.00	\$175.00	\$300.00	\$300.00	\$300.00
4220 - Memberships		\$316.67	\$2,533.34	\$4,740.48	(\$2,207.14)	\$3,800.00	\$3,800.00	\$3,800.00
4240 - Miscellaneous Expense		\$0.00	\$0.00	\$14,698.07	(\$14,698.07)	\$0.00	\$0.00	\$0.00
4260 - Office Supplies	\$200.00	\$0.00	\$2,600.00	\$1,029.18	\$1,570.82	\$3,400.00	\$2,400.00	\$2,400.00
4261 - Postage	\$67.25	(\$42.25)	\$200.00	(\$30.85)	\$230.85	\$300.00	\$300.00	\$300.00
4263 - Subscription/Newspaper/Journals		\$516.67	\$4,133.34	\$516.67	\$3,616.67	\$6,200.00	\$6,200.00	\$6,200.00
4266 - Printing/Duplicating Services		\$83.33	\$666.66	\$638.80	\$27.86	\$1,000.00	\$1,000.00	\$2,100.00
4300 - Professional & Specialized Serv	\$1,250.00	(\$250.00)	\$8,000.00	\$25,439.96	(\$17,439.96)	\$12,000.00	\$12,000.00	\$12,000.00
4304 - Agency Administration Fee		\$0.00	\$0.00	\$852.72	(\$852.72)	\$0.00	\$0.00	\$0.00
4305 - Audit & Accounting Services	\$0.00	\$4,665.00	\$12,230.00	\$4,665.00	\$7,565.00	\$17,000.00	\$6,430.00	\$6,430.00
4308 - External Data Processing Service		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4310 - Contractual Services		\$0.00	\$0.00	\$0.00	\$0.00			
4312 - Arbitrator		\$0.00	\$0.00	\$875.00				
4313 - Legal Services		\$500.00	\$4,000.00	\$3,731.00	\$269.00	\$6,000.00	\$6,000.00	\$6,000.00
4317 - Criminal Investigations	\$2,500.00	(\$2,500.00)	\$0.00	(\$2,200.00)	\$2,200.00			
4322 - Medical & Sobriety Exams		\$20.00	\$160.00	\$1,201.41	(\$1,041.41)	\$240.00	\$240.00	\$240.00
4323 - Psychological Services		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4324 - Medical, Dental, Lab & Ambulance		\$75.00	\$600.00	\$75.00	\$525.00	\$900.00	\$900.00	\$900.00
4334 - Fire Prevention Inspections		\$0.00	\$0.00	\$890.37	(\$890.37)		\$0.00	\$0.00
4400 - Publication & Legal Notices		\$25.00	\$200.00	\$77.50	\$122.50	\$300.00	\$300.00	\$300.00
4420 - Rent & Lease Equipment		\$216.67	\$1,733.34	\$1,959.47	(\$226.13)	\$2,600.00	\$2,600.00	\$2,600.00
4460 - Small Tools & Instruments		\$100.00	\$800.00	\$13,016.99	(\$12,216.99)	\$1,200.00	\$1,200.00	\$1,200.00
4461 - Minor Equipment		\$100.00	\$800.00	\$100.00	\$700.00	\$1,200.00	\$1,200.00	\$1,200.00
4462 - Computer Equipment		\$200.00	\$1,600.00	\$200.00	\$1,400.00	\$2,400.00	\$2,400.00	\$2,400.00
4463 - Equip Telephone & Radio		\$100.00	\$800.00	\$388.99	\$411.01	\$1,200.00	\$1,200.00	\$1,200.00

Georgetown Fire Protection District
PROPOSED DISTRICT BUDGET
 Fiscal Year 2021/2022

Account 8557000 Ordinary Income/Expense	Feb ACTUALS	FEB DIFFERENCE	YTD BUDGET	YTD ACTUAL	YTD DIFFERENCE	ANNUAL		
						BUDGET	ANNUAL BUDGET	ANNUAL BUDGET
4500 · Special Department Expense	\$1,070.78	(\$570.78)	\$6,000.00	(\$570.78)	\$6,570.78	\$0.00	\$6,000.00	\$6,000.00
4501 · Special Projects		\$100.00	\$800.00	\$100.00	\$700.00	\$1,200.00	\$1,200.00	\$1,200.00
4507 · Fire Equipment		\$50.00	\$400.00	\$50.00	\$350.00	\$600.00	\$600.00	\$600.00
4538 · Software	\$2,275.00	(\$2,020.01)	\$2,039.97	(\$2,020.01)	\$4,059.97	\$3,059.94	\$3,059.94	\$3,059.94
4600 · Transportation and Travel		\$100.00	\$800.00	\$100.00	\$700.00	\$1,200.00	\$1,200.00	\$1,200.00
4606 · Fuel Purchases		\$1,200.00	\$9,600.00	\$1,513.45	\$8,086.55	\$14,400.00	\$14,400.00	\$14,400.00
4607 - Bulk Fuel	\$564.68	(\$564.68)	\$0.00	\$8,757.96	(\$8,757.96)			
4609 · Staff Development		\$200.00	\$17,100.00	\$200.00	\$16,900.00	\$0.00	\$2,400.00	\$2,400.00
4617 · Staff Development not 1099	\$249.00	(\$149.00)	\$800.00	\$101.00	\$699.00	\$1,200.00	\$1,200.00	\$1,200.00
4654 · Overnight Travel Airfare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4656 · Overnight Travel Hotel		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4700 · Utilities	\$850.38	\$482.95	\$10,666.66	\$7,800.92	\$2,865.74	\$16,000.00	\$16,000.00	\$16,000.00
5060 · Retirement Other Long Term Debt		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6000 · Fixed Asset Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6040 · Fixed Asset Equipment		\$20,600.00	\$62,228.00	\$62,228.00	\$0.00	\$282,228.00	\$96,628.00	\$96,628.00
7700 · Contingency		\$0.00	\$0.00	\$0.00	\$0.00	\$208,140.26	\$335,710.35	\$335,710.35
Subtotal Expenses other than payroll	\$36,277.14	\$2,991.19	\$243,984.63	\$220,256.07	\$23,728.56	\$707,008.20	\$628,808.29	\$625,460.35
Total Expense	\$103,705.51	\$3,041.87	\$840,099.49	\$712,673.22	\$127,426.27	\$1,557,870.20	\$1,366,308.29	\$1,364,960.35
Net Ordinary Income	\$157,558.71	\$248,489.43	\$80,072.41	\$829,919.09	\$749,846.68	\$330,870.42	(\$67,347.94)	\$0.00

ITEM 6. – CHIEFS REPORT

Chief's Report

March 10, 2022

COVID 19/CORONA VIRUS

We currently have no employees off on Covid – knock on wood

A. Budget

The amended 21/22 budget was submitted to the County. There was an updated budget adopted by the Board previously that had a \$0 net but the county advised that version was not submitted to them. The new budget is in place and will be reflected in next month's budget numbers from the County.

B. Personnel

We still have 1 staff off on Long Term Disability, not work related. We have a second employee off, for an undetermined period of time, on worker's comp (extended another 6 weeks). The third employee who was off on worker's comp returned to work on March 5th.

We have hired 2 BLS personnel full-time (one for the engine, Brian Morris and one for the medic unit, Aiden Williams). The Engine BLS person in paramedic school has completed his classroom portion and will have to do several months of clinicals prior to certification. Once completed he will transition to the medic unit.

We have hired an extra help Paramedic who is being evaluated for full-time employment on the medic unit, Ryan Purves. He is currently going through training.

C. Volunteers

The volunteers have elections this month. Once completed we will meet with the Review Committee and clear the system of volunteers who are no longer active.

D. Apparatus Report

E61 is back out of service due to needing an alignment.

We picked up OES WT41 from Riverview and it has an air leak and is out of service.

We are working with the new mobile mechanic on developing a plan to get everything in service for fire season. We will be developing a full report soon. We also hope to present a new plan for a shared mechanic position with the members of our JOA. The hope is the position would be shared by Garden Valley, Mosquito and us.

E. Facilities Report

We have new lights in the bay at #61 – dramatic improvement.

F. JPA Report

Negotiations with the County were postponed this week.

The JPA Board is working on the Strategic Plan. (Governance Structure and Medic Unit Staffing has been discussed so far).

G. Fire Authority

SCBA's expected this month.

Watching ongoing activity in Pioneer closely.

H. Training

Working on completing the training center upgrades. Shelving units and lights have been purchased for the conex boxes.

I. Grand Jury

Nothing new to report.

J. LAFCO

Working on the comments for the GEO Fire and Service Area #7 MSR's. Comments due by April 27th.

K. Policies and Procedures

Nothing new to report.

L. Grants

FEMA Regional Grants

SCBA – hosted by Pioneer - AWARDED

\$772,980 total

39 SCBA = \$304,000 for GEO Fire

\$15,200 match

Radios/Pagers hosted by Georgetown Fire

\$470,010 total

\$146,300 for GEO Fire

\$6,966.81 match

Cardiac Monitors hosted by Rescue Fire - AWARDED

\$779,079.921

GEO \$ 70,600

\$ 7,600

FEMA Geo Fire Grants

Apparatus – WUI pumper

\$805,495

\$40,274.75 match

Equipment – Hose

\$24,450

\$1,222.50 match

FEMA SAFER

Hiring – three A/O's and three Firefighters for three years

\$1,875,193.02

No match

Recruitment and Retention – Incentive programs

\$335,369.56

No match

OES

Polaris Crew Side by side - AWARDED

\$21,000 approximately

No match

County Tourism – not submitted as of yet

Trailer/snow trax/medical slide in for side by side

\$30,000 approximately

No Match

M. Community Activities

We are scheduling a Coffee with your local Fire/Law Enforcement (myself, our resident Deputy and the EDSO LT. running for Sheriff will be attending) for March 24th.

Fly-in at the airport is scheduled for May 28th.

N. Fire Prevention

Nothing new to report

O. Personal

Heading to AZ after this meeting, back on Tuesday.

P. Special

AAR for snowmageddon has been scheduled.

We had a structure Fire on Thursday the 24th behind Marval. Mobile Home with add on, water heater fire with extensions. Crews contained quickly and held damage to a minimum.

NEW BUSINESS

ITEM 7.A.

Review to Approve Surplus Equipment

**REPORT TO THE BOARD OF DIRECTORS
BOARD MEETING OF March 9, 2022
AGENDA ITEM NO. 7.A.**



AGENDA SECTION: NEW BUSINESS

SUBJECT: SURPLUS EQUIPMENT

PREPARED BY: CHIEF BROWN

APPROVED BY: Glenn Brown, Fire Chief

The Fire District has a fleet of vehicles.

Staff has identified one vehicle that is currently not in use.

This vehicle is identified as follows:

2006 Squad 62 License# 1099385

There is minimal fiscal impact as it is anticipated the District will not sell this vehicle for much money.

Staff recommends the Board of Directors declare Squad 62 as surplus and direct staff to dispose of this vehicle through an auction process conducted by Staff or sell on GOV Deals.

NEW BUSINESS

ITEM 7.B.

Review to Approve Lease Agreement with
Mountain Enterprises

GEORGETOWN FIRE PROTECTION DISTRICT

Lease Agreement

This Lease Agreement made the ____ day of _____, 20____, by and between the Georgetown Fire Protection District (GFD) of 6281 Main St. Georgetown, CA 95634 hereinafter referred to as "Lessor," and Mountain F Enterprises (and their subsidiary ~~Rolling Green Tree Care~~) of 1851 Lotus Rd. Placerville, CA 95667, hereinafter referred to as "Lessee," collectively referred to herein as the "Parties," agree as follows:

1. **DESCRIPTION OF LEASED PREMISES:** The Lessor agrees to lease to the Lessee the approximately 4-acre lot of gate protected land located at 6375 Highway 193, Georgetown, CA 95634.

Hereinafter known as the "Premises."

2. **USE OF LEASED PREMISES:** The Lessor is leasing the Premises to the Lessee and the Lessee is hereby agreeing to lease the Premises for the following use and purpose:

Parking and storage of commercial logging and chipping trucks and related equipment. Storage containers and portable toilet facilities are also allowed.

Any change in use or purpose the Premises other than as described above shall be upon prior written consent of Lessor only.

3. **TERM OF LEASE:** The term of this Lease shall be for a period of 12 month(s) commencing on the 1st day of July, 2022 and expiring at Midnight on the 30th day of June, 2023 ("Initial Term").

4. **RENT:** The net monthly payment shall be one thousand four hundred dollars and 0 cents (\$1,400.00), payable monthly with the first payment due upon the commencement of the Lease and each monthly installment payable thereafter on the 1st day of each month.

5. **LATE PENALTIES:** If payment is not received on or prior to the first of each month a \$100 late fee for each 2-week period in which a payment is late.

6. **OPTION TO EXTEND:** This lease may be extended for an additional one-year period at the rate of \$1,700.00 per month or month to month at the rate of \$2,000.00 per month. The extension must be agreed to in writing by both parties prior to June 30, 2023 or the contract reverts to the month to month rate.

7. **LEASEHOLD IMPROVEMENTS:** The Lessee agrees that no leasehold improvements, alterations or changes of any nature shall be made to the leasehold premises without first obtaining the consent of the Lessor in writing, which consent shall not be unreasonably withheld, and thereafter, any and all leasehold improvements made to the Premises which become affixed or attached to the leasehold Premises shall remain the property of the Lessor at the expiration or termination of this Lease Agreement. Furthermore, any leasehold improvements shall be made only in accordance with applicable federal, state or local codes, ordinances or regulations.

8. **LICENSES AND PERMITS:** A copy of any and all local, state or federal permits acquired by the Lessee which are required for the use of the Premises shall be kept on site at all times and shall be readily accessible and produced to the Lessor and/or their agents or any local, state, or federal officials upon demand.

9. **OBLIGATIONS OF LESSEE:** The Lessee shall be primarily responsible whenever needed for the maintenance and general pickup of the entranceway leading into the Premises, so that this is kept in a neat, safe and presentable condition. The Lessee shall also be responsible for all minor repairs and maintenance of the leasehold Premises, particularly those items which need immediate attention and which the Lessees, or their employees, can do and perform on their own, including but not limited to, the replacement of light bulbs, as well as the normal repair and cleaning of windows, cleaning and clearing of toilets, etc., and the Lessee shall properly maintain the Premises in a good, safe, and clean condition. The Lessee shall properly and promptly remove all rubbish and hazardous wastes and see that the same are properly disposed of according to all local, state or federal laws, rules regulations or ordinances.

In the event the structure of the Premises is damaged as a result of any neglect or negligence of Lessee, their employees, agents, business invitees, or any independent contractors serving the Lessee or in any way as a result of Lessee's use and occupancy of the Premises, then the Lessee shall be primarily responsible for seeing that the proper claims are placed with the Lessee's insurance company, or the damaging party's insurance company, and shall furthermore be responsible for seeing that the building is safeguarded with respect to said damage and that all proper notices with respect to said damage, are made in a timely fashion, including notice to the Lessor, and the party or parties causing said damage. Any damage that is not covered by an insurance company will be the liability of the Lessee.

The Lessee shall, during the term of this Lease, and in the renewal thereof, at its sole expense, keep the interior of the Premises in as good a condition and repair as it is at the date of this Lease, reasonable wear and use excepted. This obligation would include the obligation to replace any plate glass damaged as a result of the neglect or acts of Lessee or guests or invitees. Furthermore, the Lessee shall not knowingly commit nor permit to be committed any act or thing contrary to the rules and regulations prescribed from time to time by any federal, state or local authorities and shall expressly not be allowed to keep or maintain any hazardous waste materials or contaminates on the Premises. Lessee shall also be responsible for the cost, if any, which would be incurred to bring contemplated operation and business activity into compliance with any law or regulation of a federal, state or local authority.

10. **INSURANCE:** Lessee shall provide a Certificate of Liability Insurance with Lessor listed as additionally insured, to the Lessor that indicates a minimum of \$1,000,000 coverage for Each Occurrence and an overall coverage of \$5,000,000.

11. **SUBLET/ASSIGNMENT:** The Lessee may not transfer or assign this Lease, or any right or interest hereunder or sublet said leased Premises or any part thereof without first obtaining the prior written consent and approval of the Lessor.

12. **DAMAGE TO LEASED PREMISES:** In the event the Premises shall be destroyed or damaged as a result of any fire or other casualty which is not the result of the intentional acts or neglect of Lessee and which precludes or adversely affects the Lessee's occupancy of the Premises, then in every such cause, the rent herein set forth shall be abated or adjusted according to the extent to which the leased Premises have been rendered unfit for use and occupation by the Lessee and until the demised Premises have been put in a condition at the expense of the Lessor, at least to the extent of the value and as nearly as possible to the condition of the Premises existing immediately prior to such damage. It is understood, however, in the event of total or substantial destruction to the Premises that in no event shall the Lessor's obligation to restore, replace or rebuild exceed an amount equal to the sum of the insurance proceeds available for reconstruction with respect to said damage.

13. **DEFAULT AND POSSESSION:** In the event that the Lessee shall fail to pay said rent, and expenses as set forth herein, or any part thereof, when the same are due and payable, or shall otherwise be in default of any other terms of said Lease for a period of more than 15 days, after receiving notice of said default, then the parties hereto expressly agree and covenant that the Lessor may declare the Lease terminated and may immediately re-enter said Premises and take possession of the same together with any of Lessee's personal property, equipment or fixtures left on the Premises which items may be held by the Lessor as security for the Lessee's eventual payment and/or satisfaction of

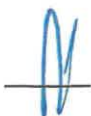


rental defaults or other defaults of Lessee under the Lease. It is further agreed, that if the Lessee is in default, that the Lessor shall be entitled to take any and all action to protect its interest in the personal property and equipment, to prevent the unauthorized removal of said property or equipment which threatened action would be deemed to constitute irreparable harm and injury to the Lessor in violation of its security interest in said items of personal property. Furthermore, in the event of default, the Lessor may expressly undertake all reasonable preparations and efforts to release the Premises including, but not limited to, the removal of all inventory, equipment or leasehold improvements of the Lessee's, at the Lessee's expense, without the need to first procure an order of any court to do so, although obligated in the interim to undertake reasonable steps and procedures to safeguard the value of Lessee's property, including the storage of the same, under reasonable terms and conditions at Lessee's expense, and, in addition, it is understood that the Lessor may sue the Lessee for any damages or past rents due and owing and may undertake all and additional legal remedies then available.

In the event any legal action has to be instituted to enforce any terms or provisions under this Lease, then the prevailing party in said action shall be entitled to recover a reasonable attorney's fee in addition to all costs of said action.

14. **INDEMNIFICATION:** The Lessee hereby covenants and agrees to indemnify, defend and hold the Lessor harmless from any and all claims or liabilities which may arise from any cause whatsoever as a result of Lessee's use and occupancy of the Premises, and further shall indemnify the Lessor for any losses which the Lessor may suffer in connection with the Lessee's use and occupancy or care, custody and control of the Premises. The Lessee also hereby covenants and agrees to indemnify and hold harmless the Lessor from any and all claims or liabilities which may arise from any latent defects in the subject Premises that the Lessor is not aware of at the signing of the lease or at any time during the lease term.

15. **BANKRUPTCY - INSOLVENCY:** The Lessee agrees that in the event all or a substantial portion of the Lessee's assets are placed in the hands of a receiver or a Trustee, and such status continues for a period of 30 days, or should the Lessee make an assignment for the benefit of creditors or be adjudicated bankrupt; or should the Lessee institute any proceedings under the bankruptcy act or any amendment thereto, then such Lease or interest in and to the leased Premises shall not become an asset in any such proceedings and, in such event, and in addition to any and all other remedies of the Lessor hereunder or by law provided, it shall be lawful for the Lessor to declare the term hereof ended and to re-enter the leased land and take possession thereof and all improvements thereon and to remove all persons therefrom and the Lessee shall have no further claim thereon.



16. **SUBORDINATION AND ATTORNMENT:** Upon request of the Lessor, Lessee will subordinate its rights hereunder to the lien of any mortgage now or hereafter in force against the property or any portion thereof, and to all advances made or hereafter to be made upon the security thereof, and to any ground or underlying lease of the property provided, however, that in such case the holder of such mortgage, or the Lessor under such Lease shall agree that this Lease shall not be divested or in any way affected by foreclosure, or other default proceedings under said mortgage, obligation secured thereby, or Lease, so long as the Lessee shall not be in default under the terms of this Lease. Lessee agrees that this Lease shall remain in full force and effect notwithstanding any such default proceedings under said mortgage or obligation secured thereby. Lessee shall, in the event of the sale or assignment of Lessor's interest in the building of which the Premises form a part, or in the event of any proceedings brought for the foreclosure of, or in the event of exercise of the power of sale under any mortgage made by Lessor covering the Premises, attorn to the purchaser and recognize such purchaser as Lessor under this Lease.

17. **MISCELLANEOUS TERMS:**

- I. Usage by Lessee: Lessee shall comply with all rules, regulations and laws of any governmental authority with respect to use and occupancy. Lessee shall not conduct or permit to be conducted upon the Premises any business or permit any act which is contrary to or in violation of any law, rules or regulations and requirements that may be imposed by any authority or any insurance company with which the Premises is insured, nor will the Lessee allow the Premises to be used in any way which will invalidate or be in conflict with any insurance policies applicable to the building. In no event shall explosives or extra hazardous materials be taken onto or retained on the Premises. Furthermore, Lessee shall not install or use any equipment that will cause undue interference with the peaceable and quiet enjoyment of the Premises by other tenants of the Premises.
- II. Condition of Premises/Inspection by Lessee: The Lessee has had the opportunity to inspect the Premises and acknowledges with its signature on this lease that the Premises are in good condition and comply in all respects with the requirements of this Lease. Furthermore, the Lessor makes no representation or warranty with respect to the condition of the Premises or its fitness or availability for any particular use, and the Lessor shall not be liable for any latent or patent defect therein. Furthermore, the Lessee represents that Lessee has inspected the Premises and is leasing and will take possession of the Premises with all current fixtures present in their "as is" condition as of the date hereof.



III. **Right of Entry:** It is agreed and understood that the Lessor and its agents shall have the complete and unencumbered right of entry to the Premises at any time or times for purposes of inspecting or showing the Premises and for the purpose of making any necessary repairs to any building or equipment as may be required of the Lessor under the terms of this Lease or as may be deemed necessary with respect to the inspection, maintenance or repair of the Premises.

18. **ESTOPPEL CERTIFICATE:** Lessee at any time and from time to time, upon at least ten (10) days prior notice by Lessor, shall execute, acknowledge and deliver to Lessor, and/or to any other person, firm or corporation specified by Lessor, a statement certifying that the Lease is unmodified and in full force and effect, or if the Lease has been modified, then that the same is in full force and effect except as modified and stating the modifications, stating the dates to which the fixed rent and additional rent have been paid, and stating whether or not there exists any default by Lessor under this Lease and, if so, specifying each such default.

19. **HOLDOVER:** Should Lessee remain in possession of the Premises after the cancellation, expiration or sooner termination of the Lease, or any renewal thereof, without the execution of a new Lease or addendum, such holding over in the absence of a written agreement to the contrary shall be deemed, if Lessor so elects, to have created and be construed to be a tenancy from month to month, terminable upon thirty (30) days' notice by either party.

20. **WAIVER:** Waiver by Lessor of a default under this Lease shall not constitute a waiver of a subsequent default of any nature.

21. **GOVERNING LAW:** This Lease shall be governed by the laws of the State of California.

22. **AMENDMENT:** No amendment of this Lease shall be effective unless reduced to writing and subscribed by the parties with all the formality of the original.

23. **BINDING EFFECT:** This Lease and any amendments thereto shall be binding upon the Lessor and the Lessees and/or their respective successors, heirs, assigns, executors and administrators.

24. MEDIATION:

- I. Consistent with paragraphs Band C below, Landlord and Tenant agree to mediate any dispute or claim arising between them out of this Agreement, or any resulting transaction, before resorting to court action. Mediation fees, if any, shall be divided equally among the parties involved. If, for any dispute or claim to which this paragraph applies, any party commences an action without first attempting to resolve the matter through mediation, or refuses to mediate after a request has been made, then that party shall not be entitled to recover attorney fees, even if they would otherwise be available to that party in any such action.
- II. The following matters are excluded from mediation: (i) an unlawful detainer action; (ii) the filing or enforcement of a mechanic's lien; and (iii) any matter within the jurisdiction of a probate, small claims or bankruptcy court. The filing of a court action to enable the recording of a notice of pending action, for order of attachment, receivership, injunction, or other provisional remedies, shall not constitute a waiver of the mediation provision.
- III. Landlord and Tenant agree to mediate disputes or claims involving Listing Agent, Leasing Agent or property manager ("Broker"), provided Broker shall have agreed to such mediation prior to, or within a reasonable time after, the dispute or claim is presented to such Broker. Any election by Broker to participate in mediation shall not result in Broker being deemed a party to this Agreement.

25. ATTORNEY FEES: In any action or proceeding arising out of this Agreement, the prevailing party between Landlord and Tenant shall be entitled to reasonable attorney fees and costs.

26. ESCAPE CLAUSE: Either party may terminate the lease with written notice of 120 days.

IN WITNESS WHEREOF, the parties hereto set their hands and seal this ____ day of _____, 20____.

Lessee's Signature



Printed Name

J.P. Gomez Operations Manager

Lessor's Signature

Printed Name

ACKNOWLEDGMENT OF NOTARY PUBLIC

STATE OF _____

_____ County, ss.

On this ____ day of _____, 20____, before me appeared _____, as LESSOR of this Commercial Lease Agreement who proved to me through government issued photo identification to be the above-named person, in my presence executed foregoing instrument and acknowledged that they executed the same as their free act and deed.

Notary Public

My commission expires: _____

see attached
M.C.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Sacramento)

On 02-28-2022 before me, Maksim Yakimtsev, Notary Public
(insert name and title of the officer)

personally appeared Juan Pedro Gomez,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____



(Seal)



NEWSPAPER ARTICLES

ITEM 10

Garrigues takes job with Vacaville Fire Department

Georgetown Fire Department
News release

The Georgetown Fire Protection District has 41 career and volunteer firefighters who make up the GEOFire Family. One of those extraordinary firefighters is Christopher Garrigues.

Garrigues joined the GEOFire Family in 2012 as a volunteer. Over the last nine years Garrigues has become an integral part of the department's daily operations. The GEOFire Family wishes Garrigues the best as he has taken a position with the Vacaville Fire Department.

Garrigues has worked full-time for the department for the last year as a firefighter/paramedic. Always ready to help, Garrigues assisted the department in too many ways to count. His quick wit, honesty, professionalism, listening ear and true ability to care for



Courtesy photo

Georgetown Fire and the community wishes Christopher Garrigues success in his future with the Vacaville Fire Department.

others are inspiring to all. The GEOFire Family congratulates Garrigues on his next professional endeavor with Vacaville

Fire Department. The GEOFire Family knows firsthand how lucky Vacaville is to have him.



Photos courtesy of Georgetown Fire Department

Firefighters from local fire protection districts work on rope rescue techniques in a training that took place over three eight-hour days last month.

Rope rescue course a success

Georgetown Fire Department
News release

Georgetown Fire Department Firefighter/EMT Thomas McGrady, along with many others from El Dorado County, Diamond Springs-El Dorado and Garden Valley fire protection

districts, on Jan. 13 began a low-angle rope rescue course led by Cal Fire Capt. Andrew Cheney and Garden Valley Battalion Chief John Brenner.

The course was completed over three eight-hour days and took place at Garden Valley Station 51 or Cal Fire's Training facility on

Marshall Road.

Attendees of the training learned all roles and duties associated with performing low-angle rope rescues and various rope systems to aid rescuers in a safe technical rescue. All who attended finished and received a certificate of completion.