

Regular Meeting Agenda - MINTUES
GEORGETOWN FIRE DISTRICT
Board of Directors Meeting
Station 61-6283 Main Street, Georgetown, CA 95634
Friday, November 14, 2025, at 9:00 A.M.

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:00 A.M.

Roll Call:

President Davis – Present
Vice President Anderson – Present
Director Williams – Present
Director Webb – Present
Director Estrada – Present

Captain Snoke
Office Manager: Julie Medsger

President Davis stated in public session that, per the district's Counsel, a special and regular meetings at the same time have been reviewed, and there is no legal prohibition against holding a special meeting concurrently with a regular meeting.

Legal Counsel's Guidance on Simultaneous Meetings

The Board sought advice from district counsel regarding conducting a special meeting at the same time as a regular meeting. Counsel advised that including a special meeting item on the regular meeting agenda is generally not allowed in this situation due to limited criteria. However, they confirmed that holding the special meeting concurrently with the regular meeting is permitted under California law. It is also acceptable to prepare a combined set of minutes for both meetings when appropriate. This approach is commonly used for items that arise after the 72-hour notice for a regular meeting but more than 24 hours before the meeting, and meeting special meeting notice requirements. Counsel affirmed this process complies with the Brown Act and does not prejudice the board or the public when topics meet the requirements for a special meeting, which this does.

2. ADOPTION OF AGENDA

Director Anderson motioned to adopt the agenda. **Director Williams** seconded the motion.

Discussion Items: No discussion items were raised.

VOTE:

President Davis – Aye
Vice President Anderson – Aye
Director Williams – Aye
Director Webb – Aye
Director Estrada - Aye

Vote: 5/0/0 - Motion passed

3. PUBLIC COMMENT- Any member of the public may address the Board on any matter within the jurisdictional authority of the District. Comments shall be limited to

three minutes per person. - **No public comments were made.**

DIRECTORS ITEMS:

Director Webb: Regarding the anonymous correspondence submitted online and emailed under a pseudonym, he emphasize that everyone here is working hard to keep the District's day-to-day operations. The Board is not divided or distracted, and we have five directors committed to supporting the District, its staff, and the work that needs to be done. He also wants to be clear that he has little respect for someone who chooses to hide behind anonymity. For the public, especially during this time of transition, this Board of Directors is the proper place to bring concerns so we can address and resolve them openly.

Director Davis: All correspondence is reviewed by legal counsel and addressed for compliance.

4. CONSENT CALENDAR (All items on the Consent Calendar will be approved with one motion unless a Board member requests individual consideration of a particular item.)

- A. Approval of the minutes of the rescheduled regular meeting on October 29, 2025
- B. Monthly Bills/Financial Reports
- C. Wildfire Revenue Spreadsheet (MARS)

Director Webb moved to adopt the Consent Calendar. **Director Anderson** seconded the motion.

Discussion Items: No discussion items were raised.

Public Comment: No public comments were made regarding this agenda item.

VOTE:

President Davis – Aye

Vice President Anderson – Aye

Director Williams – Abstained

Director Webb – Aye

Director Estrada – Aye

Vote: 4/0/1 - Motion passed

5. MONTHLY REPORT – CAPTAIN SNOKE

See attached document

6. JPA REPORT

Director Webb shared that there is no meeting this month

7. GFD FINANCE COMMITTEE

- A. First meeting Friday, November 14, 2025, at 3:00 P.M.

Director Estrada stated that the 1st meeting will focus on establishing processes.

8. ACTION ITEMS

A. Potential Change to the Recurring Monthly Board Meeting Date and Time

Recommendation: Discuss and take action to establish a new recurring board meeting date and time that accommodates all members and complies with District bylaws and the California Brown Act.

Discussion Items:

During the discussion on changing the recurring monthly board meeting date and time, **Director Davis** noted that the Board needed a new meeting day. **Director Webb** suggested either the second Wednesday or Friday of each month, and **Director Estrada** agreed that Wednesday or Friday would likely work best. **Both Directors Davis and Williams** explained that, being retired, they have flexible schedules. **Director Anderson** asked whether holding meetings on Fridays would affect county or billing processes.

Director Webb motioned to approve the change to the recurring monthly board meeting second Friday at 9 A.M., starting next month's meeting. **Director Williams** seconded the motion.

Public Comment: No public comments were made regarding this agenda item.

VOTE:

President Davis – Aye

Vice President Anderson – Aye

Director Williams – Aye

Director Webb – Aye

Director Estrada – Aye

Vote: 5/0/0 - Motion passed

B. Resolution Of Intent and Contract Amendment - CalPERS Single-Role

(EMS) – The Board will consider adopting a Resolution of Intent and approving an amendment to the CalPERS contract for Single-Role (EMS) classification, as provided under Section 20434. This section designates officers or employees of a fire department performing duties in firefighting, fire prevention, fire training, hazardous materials, emergency medical services, or fire/arson investigation as “Local Firefighters.”

Recommendation: Adopt the Resolution of Intent and approve the associated contract amendment for CalPERS Single-Role (EMS).

Discussion Items During the discussion, Director Anderson clarified that this change applies to all EMS single-role employees moving forward. Director Webb confirmed that the adjustment is specific to PEPRA employees, and Director Davis noted that this new position has now been added to the GFD contract.

Director Anderson made a motion to approve the Resolution of Intent and Amendment for the Single-Role position. **Director Williams** seconded the motion.

Public Comment: No public comments were made regarding this agenda

item.

VOTE:

President Davis – Aye

Vice President Anderson – Aye

Director Williams – Aye

Director Webb – Aye

Director Estrada – Aye

Vote: 5/0/0 - Motion passed

C. Brown Act Compliance – Review of Closed Session Agenda Submissions

The Georgetown Fire District received two online submissions via the GEOFire website, dated between October 29 and November 7, regarding closed session agenda documentation.

Recommendation:

The Board President has consulted with legal counsel concerning the submissions. The Board will discuss these submissions, assess any necessary corrections or clarifications. Additionally, the Board will review closed session minutes for items (b) and (c) from the October 20, 2025 meeting and will provide guidance on the next appropriate steps.

Discussion Items: President Davis reported that legal counsel has reviewed all submissions and confirmed that the District is compliance with Brown Act requirements and is handling the matter appropriately. **Director Anderson** shared it appears the submissions are asking for additional information. Board Secretary reported that, based on counsel's recommendations, some closed session formatting have been made.

Public Comment: No public comments were made regarding this agenda item.

No vote: discussion only

D. Discussion Only – Initiating the Fire Chief hiring process and the future of Georgetown Fire District

Discussion Items: The Board participated in a discussion regarding the initiation of the Fire Chief hiring process. **Director Williams** expressed his desire to have a broader conversation about the long-term future of the Georgetown Fire District but agreed that the main focus of this agenda item should remain on starting the Fire Chief hiring process. **Director Webb** proposed forming a committee to explore various options, including the possibility of an interim Chief or support, potentially utilizing resources from neighboring agencies such as Garden Valley Fire. **Director Williams** noted that the District has previously utilized CalFire's services. **Director Estrada** emphasized the importance of timely action, expressing concern that delays could create accumulating challenges, and stated that there seem to be multiple viable options. **President Davis** stated that the first step is Fire District board-to-board.

Public Comment: Chief Norman informed the Board that the next Garden Valley Fire Protection District Board meeting is scheduled for Tuesday, December 2, 2025,

at 9:30 A.M. He noted that a request will need to be made to have an item placed on the agenda for that meeting. A/O Cimmarusti suggested considering Captain Snoke as an interim support staff member during this process, also noting that district staff have not yet been consulted. **Director Webb** reiterated that all options remain on the table at this point.

No action was taken on this item, consistent with its designation as “discussion only.”

- E. Contract Amendment - First Due Scheduling Module** - The Board will consider a contract amendment to add the Scheduling Module to the District’s First Due account. The amendment reflects a prorated 10-month cost and includes a one-time fee of \$900.

Recommendation: Discuss and take action, if warranted, to approve the contract amendment for the First Due Scheduling Module.

Discussion Items: Director Webb confirming additional cost for module, and this is a priority.

Director Estrada motioned to approve the contract amendment – First Due scheduling module. **Director Webb** seconded the motion.

Public Comment: No public comments were made regarding this agenda item.

VOTE:

President Davis – Aye

Vice President Anderson – Aye

Director Williams – Aye

Director Webb – Aye

Director Estrada – Aye

Vote: 5/0/0 - Motion passed

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION – Time: 10:21 A.M.

ADJOURN TO CLOSED SESSION

A. Conference with Legal Counsel - Existing Litigation

Pursuant to Government Code Section 54956.9(d)(1)

Name of case: Sampson v. Georgetown Fire Protection District

Name of case: Georgetown Fire Protection District v. PG&E

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION – Time: 10:47 A.M.

9. REPORT OUT OF CLOSED SESSION

A. No reportable action was taken during closed session.

B. Director Williams was appointed as the new point of contact for matters related to PG&E.

10. FUTURE AGENDA TOPICS

- A. A/O Willingham Badge Presentation

11. MEDIA

- A. Newspaper Articles

12. FUTURE MEETING DATE AND ADJOURNMENT- Next Regular Meeting: TBD

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting via teleconference, contact Captain Snoke by telephone at 530-333-4111 at least 48 hours prior to the meeting.

This agenda was posted on November 10, 2025, on the front door of Georgetown Fire District, 6281 Main Street, Georgetown, California, as required by Government Code Section 54954.2(a).

/s/ Theresa Snoke
Captain Snoke

November 10, 2025
Date